



figflex
offices

Coventry

Welcome to Coventry

Hi, we're FigFlex and we want businesses like yours to reap the rewards of flexible office space.

Imagine an office that doesn't involve ludicrously long agreements.

An office where you only pay for the space you need.

An office where your equipment is set up, plugged in and ready to go from day one.

An office you can move into before the ink has even dried on the paperwork.

An office that potentially sits next door to another business that could help your business.

An office cleaned and maintained by a dedicated team of professionals every day.

We're here to bend the concept of 'the office' into a shape that better benefits businesses.

We are FigFlex.



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 **You'll find
us at;**



Your FigFlex serviced office: What to expect...

There are tons of advantages that come with getting your own serviced office with FigFlex. Here are just some of them...

All the gear, right here

Your FigFlex office comes with everything you need to get going right away, from desks and chairs to Wi-Fi and telephones

Cool, clean and connected

We'll take care of the air con, the cleaning and the superfast broadband

Around-the-clock access

Sometimes, business flows beyond the standard 9-to-5, so FigFlex lets you do what you do whatever the hour

Bye bye bills

Never open another utility bill again – all your heating, power and communications costs will be lumped into your licence

Cool city centre location

Offices in the centre of Coventry don't come much cooler than the iconic Friars House

Flexible deals to suit your business

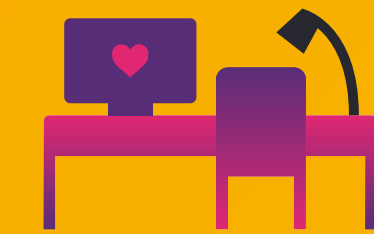
We prefer to kindle long-lasting relationships but your business can have a FigFlex serviced office for as little as three months

Meeting rooms when you need them

For when that meeting just can't be an email

We're here to support you

We'll do everything we can to make your business succeed and our in-house business development team can advise on everything from funding to marketing



FigFlex formation

This is how we're set up in Friars House

- More than 20 office suites
- Coworking space
- Meeting rooms
- Breakout & kitchen space



Coworking

Freelancers, remote workers and start-ups aren't always in a position to occupy a serviced office yet and that's where our coworking option shows its worth.

Maybe you're a team of one that thrives on social interaction.
Or you're just starting out and need space for your small team to get together.

Either way, renting workstations in our shared spaces is a practical solution that unlocks a range of professional and personal benefits.

As a coworking FigFlex member, you can set down your laptop at a dedicated desk amongst other like-minded professionals.

Aside from benefiting from having a place to focus, you'll have the opportunity to build up contacts and connections within the FigFlex community that not only foster creativity and encourage partnerships, but allow you to share knowledge and continually learn from each other's challenges and successes.

**Work
alongside
like-minded
individuals
at FigFlex**



Coworking package benefits



Reliable high
speed WiFi
Connection



Use of
breakout
spaces



Complimentary
tea & coffee



Dedicated
desk for your
personal use



Intergrated with the
FigFlex business
community



Option to hire
meeting room
space

Roll into a Meeting Room

Running your business from a FigFlex serviced office delivers virtually all the benefits and features associated with occupying your own personal office, and that includes meeting rooms. At FigFlex Coventry, we can offer sleek and spacious meeting rooms.

In each meeting room, you can expect:





- Air con and Wi-Fi to keep all attendees cool and connected
- Refreshments to stave off those mid-meet munchies – we can get lunch in too*
- A 60-inch flatscreen TV with Click Share Technology to get your teams collaborating naturally and more effectively
- and a flipchart for when it's just easier to scribble your ideas writ large.

The only discernible differences between the meeting rooms are their size and how many people can comfortably fit around the table. For private one-to-one calls, you can dive into our cosy phone booth to discuss more sensitive matters without the risk of prying ears.



One, Two, Free

There's nothing quite like gathering around a table to thrash out fresh ideas and discuss vital matters, so for every two meeting rooms you book, we'll let you book a third at no extra cost. The hourly rate for booking our meeting rooms decreases the longer you're in there. Whether it's an hour or for the entire day, we're easy; just let us know how long you need the room and we'll take care of the rest.

	Sierra	Vista
	up to 4 people	up to 8 people
	£20 an hour	£25 an hour
	£60 half day	£80 half day
	£110 full day	£150 full day

*additional cost applied for catering



Virtual offices

Gain a presence in new cities and win more business with a virtual office

For organisations looking to gain a foothold in a new location, a virtual office is an easy-to-trial option.

Our virtual office services provide you with a postal address and phone number that link your business to a premium city centre location, without having to pay the overheads of a physical office. You'll still benefit from the administrative support that you'd expect from a traditional office, with call answering and mail forwarding handled by our experienced team.

Of course, once you've cracked the market and are ready to expand into a serviced office, we can help to facilitate a seamless move.



With a FigFlex virtual office, you get:

- A professional business address and phone number
- Mail forwarding
- Call answering
- To trial run your business in new areas with minimal risk



Talk it out

It's good to talk and it's even better with FigFlex's cost-effective telephony packages. Imagine stepping into your FigFlex office for the first time and all the necessary phones are already in place and ready to call.

For just £25 a month, we'll fix you up with a handset, direct dial number, and as many local and national calls as your digits can dial.

£25 per month
per user

- A sleek SpliceCom desktop IP phone handset
- Your own direct dial number
- Free UK calls*

**includes 3,000 minutes, subject to fair usage policy*



Interested?

Ready to take the next step? Click the enquire button below to get in touch with one of our friendly team.



Getting online

Solid speedy connectivity is key to the success of any business and at FigFlex, we can guarantee superfast broadband to keep your company's productivity pumping.

Everyone at FigFlex can jump on our shared Wi-Fi service at absolutely no cost. Every month, every user gets 5GB to play with, and we only ask for a £1.95 surcharge for each extra GB consumed beyond that 5GB allocation.

Additionally, our dedicated connections can offer an uncontended service with symmetrical upload/download speeds, starting from £75 a month.*

Shared speed:

Up to 10MB - £75

20MB - £100

30MB - £125

50MB - £150

100MB - £200

**after a £99 set-up fee*



FigFlex technology



Free shared
Wi-Fi



Superfast
broadband



Clickshare
technology



Printing
services



Virtual
offices

Boosting your business

At FigFlex, our passion for business stretches beyond simply delivering amazing office space; we're also eager to drive your company towards your goals.

That's why we have our in-house business development consultant on hand to point out where the cogs of your company can be greased.

With literally hundreds of grants available throughout the UK, finding the right one for your business can be a struggle, and that's where FigFlex can help out.

If you're wanting to take your business to the next level, get in touch with our friendly team and let us help create the perfect office solution for you.

Our business development specialist knows grants inside out and if there's any financial assistance to be had, they'll be able to direct you towards obtaining it.

Clients are able to book business development sessions too. We're confident you'll gain tons of useful insight, gaining an impartial perspective on your business and advice on how you can finetune your everyday operations.



Staying safe

Safety and security were already a high priority at FigFlex pre-pandemic, but we've adopted an even stronger focus on hygiene and staying safe. We've been following sound health and safety protocols and ensured tight security to ensure a safe and secure working hub.

Security

- Key fob entry on the main doors
- Friars House has 24/7 CCTV surveillance in key spots
- Staffed reception with a friendly face on the front desk from 8am to 5.30pm on weekdays

Health & Safety

- Weekly fire safety checks
- Regular risk assessment tests
- Free full health & safety induction for all new clients

Hygiene

- Regular cleaning and sanitising of offices, meeting rooms and communal areas
- Sanitiser dotted at regular intervals throughout our FigFlex centres
- One-person elevator limit
- Clients encouraged to wear face coverings in communal areas
- Sensible social distancing in the communal kitchen areas
- Track and trace: Scan the FigFlex QR code on the front desk
- Lateral flow tests for all onsite FigFlex staff



What's in the area?

- 1 Coventry Train Station
- 2 Odeon Cinema
- 3 Planet Ice Coventry
- 4 Coventry Market
- 5 West Orchards Shopping
- 6 Belgrade Theatre
- 7 Greyfriars Green
- 8 Coventry Cathedral
- 9 Manor House Parking
- 10 New Union Street Car Park
- 11 Lady Herbet's garden
- 12 Premier Inn Coventry



Testimonial

"We have been at FigFlex Coventry for just over a year and are very happy with our decision to move here. The relocation was smooth and all the FigFlex staff are more than helpful and welcoming - nothing is too much trouble for them. The offices are clean and bright and there is a separate break out area for having lunch, informal meetings and socialising. Meeting rooms are serviced well with IT available as required. The building is well located for transport links with easy access to the town centre. There are plenty of public car parks in the area too."

Joint Radio Company (JRC), Coventry

What now?

It's time to take a look around.

Contact us below to set up a tour of our serviced offices with a member of our friendly FigFlex team.

We could go on and on but that's FigFlex pretty much in a nutshell.

We're excited about welcoming you to FigFlex and helping your business enjoy the benefits made possible thanks to flexible workspace. Hopefully, we've covered all the key areas but if there are any niggling questions, get in touch and we'd be happy to clarify any points.

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